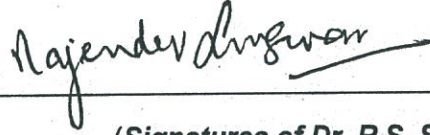

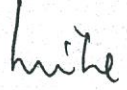



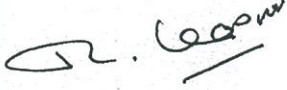




Authorization

We, the undersigned who are desirous of forming a Society namely the 'BioProcessing Unit (BPU) Society' under the Societies Registration Act, 1860 (XXI of 1860) as applicable to the State of Punjab, hereby authorize Dr. Rajender Singh Sangwan, the designated Chief Executive Officer of the BioProcessing Unit to file the application for the registration of the BPU Society on our behalf in the office of the competent authority. His signatures, as signed below, are also verified.

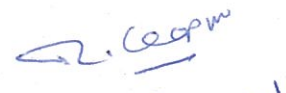


(Signatures of Dr. R.S. Sangwan)

Sr. No.	Desirous Person for BPU Society	Signatures
1	Dr. M. K. Bhan Secretary, Department of Biotechnology, Ministry of Science & Technology, Govt. of India, New Delhi	
2	Smt. A. Mitra Financial Advisor, Department of Biotechnology, Ministry of Science & Technology, Govt. of India, New Delhi	
3	Dr. N. Sathyamurthy Director, Indian Institute of Science Education and Research, Mohali, Punjab	
4	Dr. Akhilesh Tyagi Director, National Institute of Plant Genome Research, New Delhi	
5	Dr. V.S. Chauhan Director, International Centre for Genetic Engineering and Biotechnology, New Delhi	
6	Dr. Rajesh Kapur Advisor, Department of Biotechnology, Ministry of Science & Technology, Govt. of India, New Delhi	
7.	Shri Sreeshan Raghavan Joint Secretary, Department of Biotechnology, Ministry of Science & Technology, Govt. of India	


(R.S. Sangwan)


(N. Sathyamurthy)
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(Rajesh Kapur)

BIOPROCESSING UNIT (BPU)

In the matter of Society Registration Act, XXI of 1860 being an act for the registration of Literary, Scientific and Charitable Societies

And

In the matter of BioProcessing Unit (BPU) Society (hereinafter referred to as the Society) pertaining to Rules and Regulations of the Society for the establishment and operation of a scientific institute presently named as BioProcessing Unit (BPU) for BioProcessing Innovations, Approaches, Processes and Technologies, and their Translation.

MEMORANDUM OF ASSOCIATION

1. PREAMBLE

The primary objective of the BPU Society is to establish BioProcessing Unit, and make it to function and operate as an autonomous institution funded by the Department of Biotechnology, Government of India to undertake research and development activities relevant and related to bioprocessing innovations, approaches, processes and technologies, their optimization and translation by setting up the necessary scientific, administrative, financial, legal and technical framework, and structuring the implementation mechanism, resource management and governance system.

It is considered expedient to provide the Society a legal entity by getting it registered under The Societies Registration Act, 1860, as applied to the State of Punjab.

2. (a) **Name:** The name of the Society shall be BioProcessing Unit Society or BPU Society for short.
(b) **Office:** The registered office of the Society shall be at Knowledge City, Sector-81, S.A.S. Nagar, P.O. Manauli-140306, Mohali (Punjab).

3. DEFINITIONS AND INTERPRETATIONS:

In this Memorandum and the Rules made there under unless the context otherwise requires:

- a. "Act" means the Societies Registration Act 1860, (Punjab Amendment Act, 1957) as applied to the State of Punjab or any statutory modification thereof for the time being in force."
b. "Government" shall mean the concerned administrative department under the Ministry of Science and Technology of Government of India i.e. Department of Biotechnology.

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- c. **"BPU Society"** shall mean the body which is presented as the "BPU Society" in this memorandum of association or as constituted subsequently by the Government.
- d. **"Society"** shall mean the BioProcessing Unit Society known by the name as such or the style and manner of BPU Society or other name and abbreviation, if subsequently changed or amended by the BPU Society.
- e. **"Chief Executive Officer"** means Chief Executive Officer of the BioProcessing Unit, the autonomous institute under Department of Biotechnology.
- f. The **"President"** shall mean the "President" of the BPU Society.
- g. **"Member"** shall mean only in the context of the specific body/committee under reference and the membership has a functional significance, unless specified otherwise, only under the body/committee it is specified and assigned to operate. Accordingly, it may mean, as the case may be:
- i) The member of the BPU Society as per the constitution of the Society, or
 - ii) The member of the Society nominated by the Government
 - iii) Member of the Governing Body of the Institute
 - iv) Member of the Specified Committee or Sub-Committee of the Institute
 - v) Any other body/committee of the Society or Institute, if so constituted at that time
- h. **"Member Secretary"** means Member as well as Secretary of the BPU Society or of the "Governing Body", as contextual, as per constitution of the society. Chief Executive Officer (CEO) of the BioProcessing Unit shall be the Member Secretary.
- i. **"Expert"** shall mean a person well known in his/her field or a specialist from the field relevant or related to the subject or objectives or activities of the Society or one who can contribute/advice or help with his expertise and/or experience to achieve the objectives of the Society or advise on evolving new activities/initiatives/models relevant to the objectives of the Society.
- j. **"Eminent Scientist"** or **"Renowned/Distinguished Scientist/Technologist"** shall mean professionally well-known, distinguished, renowned person from the community of scientists and technologists.

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(Rajesh Kapur)

- k. Words importing the singular number shall include the plural number and *vice-versa*.
- l. Words importing the masculine gender shall include the feminine gender and *vice-versa*.

4. **OBJECTIVES OF THE SOCIETY**

The primary objectives for which the Society is being established are:

- i. To carry out innovations, optimization, up-scaling and translation of knowledge, approaches, technologies and processes related and/or relevant to processing of biomass, agri-food, agri-produce etc.
- ii. To catalyze improvement and transformation of bioprocessing and agri-food sector through training, technological interventions, value addition, cultivating and evaluating ideas and model(s) etc. related to bioprocessing resources, processes and products etc.
- iii. To promote synergism among bioprocessing interested/relevant entrepreneurs, industrial establishments, start-up companies, resource holders, research and development institutes, educational and service institutions, individuals or innovator groups to function in partnership and/or collaborative mode
- iv. To advance and synergise innovation systems related to bioprocessing for development of value-added/new/novel products and to serve as an incubator/service platform for the common interest groups/companies/entrepreneurs etc.
- v. To facilitate testing, validation, optimization, up-scaling etc. of the technologies and processes developed by the BioProcessing Unit (BPU), National Agri-Food Biotechnology Institute (NABI) and/or public institutions and/or those available through public domain/open source and/or from other sources in India and abroad, after acquiring/adopting them through licensing/agreement/mutual understanding/consent etc. in case of proprietary issues.
- vi. To develop collaborations and new models of partnership, and to provide consultancies, services and support to bioprocessing concerned companies/entrepreneurs/co-operatives/other organizations, mainly in the primary and secondary agriculture sector.
- vii. To undertake production of novel or improved foods or food products or feeds or other products for early development and for GMP

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compliance with respect to quality, regulatory, environment, safety etc. parameters and certifications thereof.

- viii. To provide services, consultancies and support to the companies/co-operatives etc. in food, nutrition, agri-products, agri-business, secondary agriculture and allied areas.
- ix. To innovate, test, translate and up-scale lab-level R&D leads and outcomes related to approaches and technologies of processing biomass and biomaterials into quality products of varied human utilities including feed, food, nutrition, nutraceuticals, functional foods, phytochemicals, supplementals, additives etc. and other utility byproducts/co-products.
- x. To establish globe-wide alliances with relevant industries/institutions and provide support, infrastructural, incubatory services to relevant companies, entrepreneurs and individuals. including for dissertations or exploratory or feasibility studies/reports etc.

5. **AUXILIARY AIMS AND ACTIVITIES OF THE SOCIETY**

For pursuance and achievement of the above objectives, the Society aims to set up, organize, ensemble and operate expedient resources, support systems, structures, facilities etc. in place through the supplementary objectives as under:

- a. To have business/professional associates of BPU from academia, industry or the public for furtherance of the objects of the Society
- b. To accept subscriptions, grants, gifts, aids, donations, whether in cash or otherwise or of any property either movable or immovable in furtherance of the objectives of the Society on such terms as may be expedient.
- c. To accept and undertake the management of any society having objects similar to the objects of the Society, with approval of the Government
- d. To create administrative, technical and other posts, temporary or permanent for the Institute and make appointments thereto in accordance with the Rules and Regulations of the Institute.
- e. To enroll consultants, trainees, interns, project fellows, research fellows, other workers etc. on tenure, temporary, contractual, wages basis for the tasks at the Institute as expedient for the conduct of the aims and objectives of the Society.

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- f. To undertake, facilitate and provide for the publication of newsletters, journals, books and other such actions for the exposition of the Institute and its aims and objects.
- g. To establish, expand and maintain laboratories, workshops, residences, library and other such amenities/facilities/utilities/provisions etc., as per functional and operational needs of the Institute, its campus and staff, and as expedient to the aims and objects of the Society
- h. To constitute or cause to be constituted regional centers of the Institute in India and abroad for the furtherance of the aims and objectives of the Society.
- i. To create, with the approval of the Government, spin-off/professional enterprises including Section-25 Company for facilitation and/or advancement and/or expansion and/or deliverable aids/mechanisms for the objectives of the Society.
- j. To subscribe the Society/Institute to any national and/or international organization having objects altogether or in part similar to those of the Society on such terms and conditions as the Society may deem fit.
- k. To enter into any agreement with any government or authority (local or otherwise) or any corporation, company, or person which may seem conducive to the Society's objects or any of them and to obtain from any such Government, authorities, corporations, companies, societies or persons any contracts, rights, privileges and concessions which the Society may think desirable and to carry out, exercise and comply with any such contracts, rights, privileges and concessions.
- l. To enter into collaborations, memoranda of understanding (MoUs), partnerships, agreements and contracts with Indian and/or foreign individuals, companies or other organizations for transfer, sale, purchase, fabrication of equipment and for technical, financial or any other assistance for carrying out all or any of the objects of the Society.
- m. To hire professionals, consultants and other specialized agencies/workers for the Institute, as found necessary for handling and conduct of the business of the Society.
- n. To obtain licenses, certificates and privileges for BPU for all purposes from all persons, local authorities and the Central and State Governments, to renew the same and transfer the same in favour of any person or authorities to serve the cause of the objectives of the Society.
- o. To lend or deposit moneys belonging to or entrusted to or at the disposal of the Society and associates of the Society with or without security, upon such terms as may be thought proper provided that the Society

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(Rajesh Kapur)

shall not carry on banking business as defined in Banking Companies Regulation Act 1949.

- p. To borrow and raise money with or without security or to receive money and deposit on interest or otherwise in such manner as the Society may deem fit.
- q. To draw, issue, accept, and to endorse, discount and negotiate promissory notes, bills of exchange, delivery orders, warrants, warehouse, keeping, certificates and other negotiable or commercial or mercantile instruments connected with the business of the Society.
- r. To improve, manage, work, develop, alter, exchange, lease, mortgage, turn to account, abandon or otherwise deal with all or any part to the property rights and concessions of the Society, with approval of the Government.
- s. To let out on hire/service all or any of the properties of the Society including every description of apparatus, appliances and facilities of the Society.
- t. To create any depreciation fund, reserve fund, sinking fund, insurance fund or any special or other fund whether for depreciation or for repairing, improving, extending or maintaining any of the properties of the Society and to transfer any such fund or part thereof to any of the other funds herein mentioned.
- u. To buy, sell, let on hire/service, repair, import, export, lease, trade and otherwise deal with all bioprocessing resources, facilities and supports systems as per needs of the Society to serve the objectives of the Society.
- v. To make Rules and Regulations and Bye-Laws for the conduct of the affairs of the Institute (BPU) and to add, to amend, vary or rescind one or more of them from time to time.
- w. To do all such other lawful things as are conducive or incidental to the attainment of the above objects and/or functioning of the Society and the Institute.

6. **FUNDING, RESOURCES, OPERATIONS AND MANAGEMENT OF THE SOCIETY**

- i. Grants from the Government of India
- ii. The Society may approach Government of India, or any financial institutions or sources or funding agencies for resourcing finances depending upon the policy at that time and upon the structure/requirements of the objectives of the Society at that time.

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Nayender Angrewar
(R.S. Sangwan)

N. Sathya Murthy
(N. Sathya Murthy)

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(Rajesh Kapur)

- iii. The Society may facilitate/ execute/ implement projects and also provide services at a service charge to be decided by the Government.
- iv. All finances in the name of the Society would be accrued/appropriated to its functionary Institute for the objects of the Society i.e. BioProcessing Unit (BPU).
- v. The Society would not have any staff of its own, whereas the Chief Executive Officer, other officers and staff of the institute (BPU) would be appointed as per Bye-laws of the institute.
- vi. All the income, earnings, movable and immovable properties of the Society shall be solely utilized and applied towards the promotion of its aims and objectives only, as set forth above in this Memorandum of Association or those in force at that time with the approval of the Government.
- vii. No part of income and property of the Society shall be paid or transferred, directly or indirectly, by way of dividends, bonus, profits or in any manner whatsoever to the persons/ body who are, or, at any time, have been or shall be members of the Society or Governing Body or any committee related to it or to any of them or to any person claiming through them or any of them. However, the members of the Society or any Committee related to it may be paid by the Society such travelling allowances, daily allowances and honorarium as approved by the Government or as may be provided for in the Bye-laws from time to time.
- viii. No member of the Society shall have any personal claim on any moveable or immovable properties of the Society or make any profit, whatsoever by virtue of his/her membership.

7. **INTERPRETATION OF AIMS, OBJECTIVES AND ACTIVITIES OF THE SOCIETY**

The institute is being established for the scientific research and development for the advancement of the knowledge in public interest and benefit. Therefore, in case of any discrepancy, the objectives would be primarily interpreted in accordance with that spirit including their consideration as for public good and as of scientific, literary and charitable nature.

8. **COMPOSITION OF THE BPU SOCIETY**

The names, addresses, occupations and designations of the present members of the BPU Society, to whom the management of the Society is entrusted, as required under Section 2 of The Societies Registration Act, 1860 as applicable to the State of Punjab are as follows:

Rajender Arjunan
 (R.S. Sangwan)

N. Sathyamurthy
 (N. Sathyamurthy)

R. Kapoor
 (Rajesh Kapoor)

Sr. No.	Name	Designation and Official Address	Designation in the Society
1.	Dr. M.K. Bhan	Secretary Department of Biotechnology, Ministry of Science & Technology (Govt. of India) CGO Complex, Lodhi Road, New Delhi-110003	President (Ex-officio)
2.	Smt. A. Mitra	Financial Advisor, Department of Biotechnology, Ministry of Science & Technology (Govt. of India) CGO Complex, Lodhi Road, New Delhi-110003	Member (Ex-officio)
3.	Dr. N. Sathyamurthy	Director, Indian Institute of Science Education and Research, Sector- 81, Mohali-140306, Punjab	Member Ex-officio
4.	Dr. Akhilesh Tyagi	Director, National Institute of Plant Genome Research, Aruna Asaf Ali Marg, New Delhi-110067	Member, Ex-officio
5.	Dr. V.S. Chauhan	Director International Centre for Genetic Engineering & Biotechnology, Aruna Asaf Ali Marg, New Delhi- 110067	Member Ex-officio
6.	Dr. B. Sesikeran	Director, National Institute of Nutrition, Indian Council of Medical Research, Hyderabad-500604	Member, Ex-officio
7.	Dr. Rajesh Kapur,	Advisor/Scientist 'G', Department of Biotechnology, Ministry of Science & Technology, (Govt. of India) CGO Complex, Lodhi Road, New Delhi-110003	Member, Ex-officio
8.	Dr. R. S. Sangwan	Chief Executive Officer BioProcessing Unit (BPU), Sector-81, Mohali-140306, Punjab	Member Secretary Ex-officio

9. **DESIROUS PERSONS**



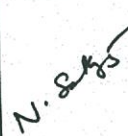

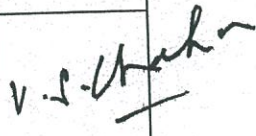
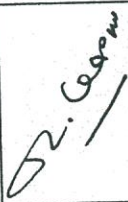

We, the undersigned are desirous of forming a Society namely the 'BioProcessing Unit Society' under the Societies Registration Act, 1860 (XXI of 1860) as applicable to the State of Punjab in pursuance of the Memorandum of Association of the Society. We, the several persons, whose names & addresses are given below, having associated ourselves for the purposes described in this

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(R.S. Sangwan)


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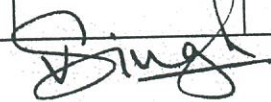
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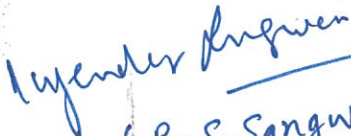
Memorandum of Association and set out several and respective hands hereunto and form ourselves into a Society under the Societies Registration Act, 1860 (XXI of 1860), on this day of September month of year (A.D.) Two Thousand Twelve.

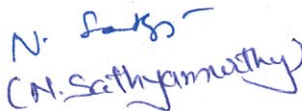
Sr. No.	Name & Address	Age	Occupation	Sign
1	Dr. M. K. Bhan S/o Shri S. N. Bhan Secretary, Department of Biotechnology, Ministry of Science & Technology (Govt. of India), CGO Complex, Lodhi Road, New Delhi-110003	64 Years	Academician/ Scientist/ Administrator	
2	Smt. A. Mitra Financial Advisor, Department of Biotechnology, Ministry of Science & Technology (Govt. of India), CGO Complex, Lodhi Road, New Delhi-110003	51 Years	Administrator	
3	Dr. N. Sathyamurthy S/o Shri G. Narayanasami Director, Indian Institute of Science Education and Research, Knowledge City, Sector-81, Manauli Post Office, Mohali - 140306, Punjab	60 Years	Academician/ Scientist/ Administrator	
4	Dr. Akhilesh Tyagi S/o Shri Bhagwat Prasad Tyagi Director, National Institute of Plant Genome Research, Aruna Asaf Ali Marg, P.O. Box No. 10531, New Delhi-110067	56 Years	Academician/ Scientist/ Administrator	
5	Dr. V.S. Chauhan S/o Shri Ratan Singh Chauhan Director, International Centre for Genetic Engineering and Biotechnology, Aruna Asaf Ali Marg, New Delhi-110067	62 Years	Academician/ Scientist/ Administrator	
6	Dr. Rajesh Kapur S/o Shri Harendra Kapur Advisor, Department. of Biotechnology, Ministry of Science & Technology, (Govt. of India), CGO Complex, CGO Complex, Lodhi Road, New Delhi-110003	55 Years	Scientist	
7.	Shri Sreeshan Raghavan Joint Secretary, Department of Biotechnology, Ministry of Science & Technology (Govt. of India), CGO Complex, Lodhi Road, New Delhi-110003	56 Years	Administrator	

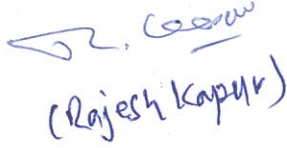
Witnesses:

1. 
(JUNEET VERMA)
MANAGER (F)
BPU, MOHALI

2. 
(VIKRAM SINGH)
MANAGER (A)
BPU, MOHALI


(R.S. Sangwan)


(N. Sathyamurthy)


(Rajesh Kapur)

RULES AND REGULATIONS OF THE BIOPROCESSING UNIT

SHORT TITLE

1. These Rules and Regulations shall be called the Rules and Regulation of the BioProcessing Unit hereinafter referred to as "Rules" or "Rules and Regulations"

DEFINITIONS AND INTERPRETATIONS

2. In these Rules, the following words and abbreviations shall have the meanings given below to them, unless there is anything contrary/different in the subject or in context:
 - a. The "Society" shall mean the BioProcessing Unit Society or BPU Society formed for establishment and catalysis of performance of the Institute i.e. BioProcessing Unit, for the aimed objectives of the Society.
 - b. The "Institute" shall mean the BioProcessing Unit established by the Society for implementation of its objectives.
 - c. The "Government" shall mean the concerned administrative department under the Ministry of Science and Technology of Government of India i.e. Department of Biotechnology.
 - d. The "Governing Body" or "GB" shall mean the Governing Body of the Institute.
 - e. The "President" shall mean the President of the BPU Society.
 - f. The "Chairman" shall mean the Chairman of the Governing Body of the Institute
 - g. "Member" shall only mean in its specific context of the head or body under reference i.e. it would mean the member of the Society or member of the Governing Body or the member of a committee or sub-committee, as be the case and context or any other committee if so constituted by the competent authorities of the Society/Institute from time to time. It would have no generic functional significance beyond its title body/committee, unless specified otherwise.
 - h. The "Chief Executive Officer" shall mean the Chief Executive Officer of the Institute appointed by the Government.
 - i. "Secretary" means Member Secretary (unless specified otherwise) of the Governing Body of the Institute or BPU Society,

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as per context/reference, who shall be Chief Executive Officer of the Institute *Ex-Officio*.

- j. **"Expert"** shall mean a person well known in his/her field or a specialist from the field relevant or related to the subject or objectives or activities of the Society or one who can contribute/advice or help with his/her expertise and/or experience to achieve the objectives of the Society or advise on evolving new activities/initiatives/models relevant to the objectives of the Society in any capacity in a body or a committee or individually as required/relevant.
- k. **"Rules"** or **"Rules and Regulations"** mean rules and regulations of the Society under this Memorandum of Association as applicable to the Institute.
- l. **"Bye-laws"** shall mean the Bye-laws stated herein as well as those framed or amended by the Governing Body of the Institute.
- m. The **"Year"** shall mean the period of 12 calendar months commencing from the first day of April and ending on the 31st day of March of the subsequent year. It will have the same connotation as the "Financial Year".
- n. **"Department of Biotechnology"** or **"DBT"** shall mean the Department of Biotechnology under the Ministry of Science and Technology, Government of India.
- o. Words importing the singular number shall include the plural number and *vice-versa*.
- p. Words importing only the masculine gender shall include the feminine gender and *vice-versa*.

MEMBERS OF THE BPU SOCIETY

3. The members of the Society shall consist of the following:

- | | | |
|----------------------------|---|---------------------------------|
| a) Secretary, DBT | : | President (<i>ex-officio</i>) |
| b) Chairman, GB,BPU | : | Member |
| c) Financial Advisor, DBT | : | Member (<i>ex-officio</i>) |
| d) Four Eminent Scientists | : | Members |
| e) Concerned Advisor, DBT | : | Member |
| f) CEO, BioProcessing Unit | : | Member Secretary |

FUNCTIONS OF THE BPU SOCIETY

4. The main functions of the BPU Society shall include (a) to catalyze the institutionalized implementation of the aimed objectives of the

Rajender Singh
(R.S. Sangwan)

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(Rajesh Kapur)

Society through the Institute (BPU) and its Governing Body, (b) to review the progress and performance of the Institute (BPU), (c) to give the policy directions to the Governing Body of BPU, (c) to approve the annual report and yearly audited accounts of BPU, (d) any other function assigned by the Government.

MEETINGS AND PROCEEDINGS OF THE SOCIETY

5. **Annual General Meeting (AGM):** AGM of the Society shall be held each year at such time, date and place as may be determined by the President giving not less than fifteen days' clear notice. Besides others, following business shall be transacted at the AGM:
 - a) The Secretary shall submit the Annual Report and the Audited Statement of Accounts of the Society/Institute, together with the Auditor's Report thereon.
 - b) To appoint auditors and fix their remunerations.
6. **Special Meeting:** The President may convene a Special General Meeting of the Society, at his/her own initiative and/or on receipt of a written and signed requisition from not less than 50% of the members of the Society entitled to vote.
7. **Requisitioned Meeting:** (a) Any requisition made by the members of the Society for such a meeting shall state in their written requisition the business for which they wish such a meeting to be convened, (b) Such a requisition for the meeting shall be left at the address of the Secretary or posted to his/her address.
8. At all Special or Requisitioned Meetings of the Society, no matter other than that stated in the notice or requisition, as the case may be, shall be discussed except when specially authorized for it by the President.
9. Excepting as otherwise provided in these Rules, all meetings of the Society shall be called by notice under signatures of the Secretary or the President.
10. Every notice calling a meeting of the Society shall state the date, time and place at which such meeting will be held and shall be served upon every member of the Society not less than fifteen clear days before the day appointed for the meeting.
11. The accidental omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceedings of the meeting.
12. The President of the Society shall preside over all the meetings of the Society and if he/she is not present at any meeting or in his/her absence, the Chairman of the Governing Body shall preside at that

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meeting. In case, the Chairman of the Governing Body is also not present or in his/her absence, a member shall be elected from amongst those present to preside over that meeting.

13. No business shall be discussed at a meeting of the Society, whilst the chair of President is vacant, except the election of a member to preside the meeting as per Rule 12.
14. Four members of the Society present in person shall form a quorum at every meeting of the Society.
15. In the absence of quorum, the members gathered for the Meeting of the Society shall disperse for half an hour, the members gathered thereafter shall transact the business of the General Meeting with the members then present forming the quorum for the meeting.
16. As far as possible, it shall be the endeavor of the Society to decide all matters by consensus. However, in case of difference of opinion on any matter, the matter would be decided by the majority of the votes of the members present and voting.
17. Each member of the Society shall have one vote.
18. In case of an equality of votes, the President, or the member elected to preside over the meeting as per Rule 12, as the case may be, shall have a casting vote.
19. The President of the Society or the member elected to preside the meeting as per Rule 12, as the case may be, shall be the sole judge of the validity of every vote casted at the Meeting of the Society..

THE GOVERNING BODY OF THE INSTITUTE

20. The affairs of the Institute shall be managed, administered, directed and controlled by the Governing Body subject to Rules, Bye-laws and Orders of the Society. The present Governing Body of the Institute for the above purpose of the Society shall consist of the following:

- i. Dr, M.K. Bhan
Secretary
Department of biotechnology
Government of India
or
Nominee
Chairman , *Ex-Officio*
- ii. Financial Advisor
Department of Biotechnology,
Govt. of India
Member, *Ex-Officio*

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iii.	Concerned Advisor, Department of Biotechnology, Govt. of India	Member,	<i>Ex-Officio</i>
iv.	Executive Director NABI, Mohali	Member,	<i>Ex-Officio</i>
v.	Director, IISER, Mohali	Member,	<i>Ex-Officio</i>
vi-vii	Two faculty members from BPU by annual rotation (<i>Nominated by the GB</i>)	Member(s)	
viii-xi	Three external experts from Academia and One external expert from Industry (<i>Nominated by the GB</i>)	Member(s)	
xii	Chief Executive Officer of BPU	Member-Secretary	

- 21.** The "Governing Body" of the institute shall consist of all members of the Governing Body set up under Rule 20 of the Rules and such other persons who may be nominated by the Government.
- 22.** Secretary, Department of Biotechnology or his/her nominee eminent scientist shall be the Chairman of the Governing Body of the Institute.
- 23.** The "Institute" shall keep a roll of the members, giving their addresses and occupations and every member shall sign the same.
- 24.** Unless membership of the Governing Body is terminated as provided in Rule 25 and subject to the provisions of Rule 29, each nominated (non *ex-officio*) member of the Governing Body shall relinquish his/her membership on expiry of three years from the date on which he/she becomes a member of the Governing Body, but he/she shall be eligible for re-appointment. In case of a casual vacancy, the person appointed to fill the vacancy shall hold office for the unexpired portion of the term of the out-going member.
- 25.** A member of the Governing Body shall cease to be a member on the happening of any of the following events:
- If he/she resigns or becomes of unsound mind or becomes insolvent or is convicted of a criminal offence involving moral turpitude, or his/her employer refuses to grant him/her permission to serve on the Governing Body or he/she goes abroad for a continuous period exceeding one year.
 - If he/she does not attend three consecutive meetings of the Governing Body.
- 26.** Whenever a person holds the membership of the Governing Body by virtue of an office held by him/her (*ex-officio*), his membership shall

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- terminate when he/she ceases to hold that office and the vacancy so caused shall be filled by his/her successor to that office.
27. Whenever a member desires to resign from the membership of the Governing Body, he/she shall forward a letter containing his resignation addressed to the Secretary and his/her resignation shall take effect only on its acceptance by the Chairman.
 28. The members of the Governing Body shall not be entitled to any remuneration from the Society or the Institute excepting the full time Chief Executive Officer and faculty of the Institute. However, the members of the Governing Body or any Committee appointed by it may be paid by the Society such traveling allowances, daily allowances and honorarium as approved by the Government or as may be provided for in the Bye-laws from time to time.
 29. A person holding the membership of the Governing Body by virtue of an office held by him/her (*ex-officio*) shall normally attend the Governing Body meetings himself/herself in person but in exceptional circumstances shall have the right to nominate a representative to act on his/her behalf at a particular meeting of the Governing Body and the representative so nominated shall be entitled to take part in the proceedings of that meeting, but not to vote there at.
 30. The Secretary shall attest the signatures of all the members of the new Governing Body and will ensure that the said signature of the outgoing Governing Body tally with the annual list as filed with the Registrar of Societies before 15 days of the succeeding month in which the new Governing Body is constituted
 31. The "Governing Body" shall function notwithstanding any vacancy in its body and no act or proceeding of the Governing Body shall be invalid merely by reasons of such vacancy or of any defect in the appointment of any of its members.

FUNCTIONS AND POWERS OF THE GOVERNING BODY

32. The Governing Body shall generally carry out and pursue the objectives of the Society, as set forth in the Memorandum of Association. The management of all the affairs and funds of the Society shall, for this purpose, vest in the Governing Body.
33. The Governing Body shall exercise all the powers of the Society, subject, nevertheless, to such limitations as the Government of India may from time to time, impose in respect of the expenditure from the funds of the Society and of the grants made by the Government of India.

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34. In particular and without prejudice to the generality of the foregoing provisions, the Governing Body shall have the power, subject to the provision of these Rules and the Bye-laws to:

- i consider annual and supplementary budgets placed before it by the Chief Executive Officer from time to time, and pass them with such modifications as the Governing Body may deem fit.
- ii create, modify, abolish posts in accordance with the relevant Bye-laws of the Institute.
- iii appoint various scientific, technical, administrative and other officers and staff of the Society, fix their remunerations and define their duties and terms of employment.
- iv enter into arrangements with the Government of India and with the State Government and other public or private organizations or individuals within the country for securing and accepting grants-in-aid, endowments, donations or gifts to the Society, on mutually agreed terms and conditions; provided that such terms and conditions, if any, shall not be contrary to, inconsistent or in conflict with the objectives of the Society; provided, for any such arrangement with foreign and/ or international agencies or organizations, prior approval of the Government of India has been obtained.
- v take over, acquire by purchase, gifts, exchange, lease or hire or otherwise from Government of India, State Governments and other public or private bodies or individuals, institutions, libraries, laboratories, immovable properties, endowments or other funds together with any attendant obligations and engagements not inconsistent with the objectives of the Society; provided for any such activity involving a foreign and/ or international agency or organization, prior approval of the Government of India has been obtained.
- vi appoint Committees and Sub-Committees for such purposes and with such powers and for such periods and on such terms as it may deem fit, and change any of them partially or wholly or dissolve any of them.
- vii delegate such administrative and financial powers as it may deem proper to the Chairman, the Chief Executive Officer, and other officers of the Society as may be considered necessary or useful; and
- viii frame, adopt, amend or repeal Bye-laws, for the administration and management of the affairs of the Society and in particular to provide for the following matters:-
 - a) preparation and sanction of budget estimates, sanctioning of expenditure, entering into and execution of contracts,

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investment of the funds of the Society, sale or alteration of such investments and maintenance of accounts and their audit;

- b) procedure for recruitment of scientists, officers and other staff in the service of the Institute,
- c) terms and tenures of appointments, emoluments, allowances, rules of discipline and other conditions of service of the Institute;
- d) terms and conditions governing the grant/payment of honoraria, scholarships, fellowships, internships, project assistantships, awards and grants-in-aid for research schemes and projects and/or service of the Institute not inconsistent with the objectives of the Society.
- e) such other matters as may be necessary from time to time for the administration of the affairs and funds of the Institute.

PROCEEDINGS OF THE GOVERNING BODY

- 35. Every meeting of the Governing Body shall be presided over by the Chairman and in his/her absence, a member chosen from amongst the members present for the meeting can provide for the occasion. However, Chief Executive Officer of BPU and members of the Governing Body from the institute (BPU) itself shall not be eligible to be elected to preside over the meeting on such occasions.
- 36. Seven members of the Governing Body present in person shall constitute a quorum at any meeting of the Governing Body.
- 37. Not less than fifteen days' clear notice of every meeting of the Governing Body shall be given to each member of the Governing Body. The accidental omission to give notice to or the non-receipt of notice by any member shall not invalidate the proceedings at the meeting.
- 38. Normally one meeting of the Governing Body shall be held at least once in each half of the year or more frequently, if need arises in the opinion of the Chairman.
- 39. The decision of the Governing Body shall be taken by consensus of the members present or the majority of the members present and voting.
- 40. The Chairman may himself/herself call, or by a requisition in writing signed by him/her, may require the Secretary to call a meeting of the Governing Body at any time and on receipt of such a requisition, the Secretary shall forthwith call such a meeting.

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41. Seven members of the Governing Body may, by a requisition in writing signed by them, request the Secretary to call a meeting of the Governing Body and on receipt of such a requisition, the Secretary shall call such a meeting within a period of one month in consultation with the Chairman.
42. Each member of the Governing Body shall have one vote, except as provided in Rule 29 and, if there shall be an equality of votes on any question to be decided by the Governing Body, the Chairman or the member presiding over the meeting shall have a casting vote.
43. Any business which may be necessary for the Governing Body to perform may be performed by a resolution in writing circulated among all its members and any such resolution so circulated and approved by a majority of the members by signing, shall be as effectual and binding as if such resolution had been passed at a meeting of the Governing Body provided that at least five members of the Governing Body have recorded their approval to the resolution.
44. The Chairman may, irrespective of the opinion of the members of the Governing Body, refer any question, which in his/her opinion is of sufficient importance, for decision to the Government of India. The decision of the Government of India shall be binding on the Society and its Governing Body.

AUTHORITIES AND OFFICERS OF THE INSTITUTE

45. The following shall be the authorities of the Institute:
 - a. The Governing Body of BPU constituted as per Rule 20
 - b. The Chief Executive Officer of BPU, who shall be a distinguished scientist appointed by the Government.
 - c. Such other authorities as may be specifically constituted or officers appointed as such by the Government.
46. The Institute shall establish and maintain its own office, laboratories and workshops, residences, facilities, amenities etc. at its campus. Till such time, such provisions are not in place by any or appropriate extent, the official business of the Institute may be conducted from an alternate place/premises, wholly or partially.
47. Appointments to various posts under the Institute shall be made in accordance with the Bye-laws approved for the purpose by the Governing Body. By the time such approved Bye-laws are not in place, Bye-laws of appointment embodied in the Memorandum of Association of National Institute of Immunology would be subscribed and they are all deemed to be incorporated here wholly by this citation.

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FUNCTIONS AND POWERS OF THE CHAIRMAN

48. The Chairman shall exercise such powers for the conduct of the business of the Institute as may be delegated to him by the Governing Body.
49. The Chairman may, in writing, delegate such of his/her powers as he/she may think necessary to the Chief Executive Officer.

FUNCTIONS AND POWERS OF THE CHIEF EXECUTIVE OFFICER

50. Subject to any order that may be passed by the Chairman in exercise of the powers delegated to him/her by the Governing Body, the Chief Executive Officer (CEO) shall be responsible for the proper administration of the affairs and funds of the Society/Institute under the direction and guidance of the Governing Body. He/she shall be vested with such executive and administrative powers of the Society/Institute as may be necessary or incidental for the purpose, subject to these Rules and Bye-laws.
51. The CEO shall, subject to the provisions of these Rules and Bye-laws and decisions of the Governing Body and the Chairman, exercise general supervision and disciplinary control over the scientists, officers and the staff of the institute, and prescribe their duties and functions directly or through their seniors.
52. The CEO of the Institute shall be the Secretary of the Society. For the purposes of the Societies Registration Act, 1860 (XXI of 1860), the Secretary shall be considered the Principal Secretary of the Society and the Society may sue or be sued in the name of the Secretary of the Society.
53. The CEO shall be responsible for designing and maintaining unified integrity of perspectives for the BPU, and ensuring that various centers/cells of the Institute function coordinately in the framework of this perspective.
54. The CEO will conduct the administration and financial business of the Society and the Institute through the 'Institute Management Committee' (IMC) comprising of Senior Officials of the Institute, *ex-officio* members, one faculty member by annual rotation and himself/herself as the Chair. The IMC will prepare the Institute budget which shall be submitted to Department of Biotechnology, Govt. of India or other funding sources by the Chief Executive Officer. The other major responsibilities of the IMC include the constitution of the Scientific Advisory Committee of the Institute, Technical Advisory

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Committee(s) of the Institute and Management Committees of the department/Cells/Work Groups of the BPU (on their respective development to the size requiring such committees for management and specific allocation of budgets and the participatory administration of the Institute). Where the Departments/Cells/Centers are developed in partnership with outside agencies, the terms of agreement for their governance shall be adhered to, within the overall BPU spirit of collaborative management.

55. Further, the CEO may delegate administrative and financial powers to the designated officials of the Institute for day to day functioning of their respective Departments/Centers etc., with the approval of Governing Body.

COMMITTEES OF THE INSTITUTE

56. The administrative, scientific, technical and financial management of the Institute would vest in the Governing Body of the Institute. The Governing Body would conduct periodical review and monitoring of the activities and take remedial measures as deemed fit to enable the proper pursuance of the aimed objectives of the Institute. To steer the management of these domain-specific affairs of the Institute, Governing Body would nominate appropriate committees and sub-committees like Finance Committee (FC), the Scientific Advisory Committee (SAC) and the Business Advisory and Product Development Committee (BAPDC) etc.

The Finance Committee (FC)

57. The Finance Committee of the Institute would consist of the following:

- | | | |
|------|--|--------------------------------------|
| i. | Secretary,
Department of Biotechnology,
Government of India | Chairman FC, <i>Ex-Officio</i> |
| ii. | Financial Adviser,
Department of Biotechnology
Government of India | Member, <i>Ex-officio</i> |
| iii. | Chief Executive Officer, BPU | Member, <i>Ex-Officio</i> |
| iv. | Adviser
Department of Biotechnology
Government of India | Member, <i>Ex-Officio</i> |
| v. | Senior Scientist of BPU
(nominated by the GB) | Member, <i>Ex-Officio</i> |
| vi. | Senior Finance Officer, BPU | Non-Member Secretary
and Convener |

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58. The Finance Committee will consider important financial matters and make its recommendations to the Governing Body. It should meet at least twice a year or as often as considered necessary.

Scientific Advisory Committee (SAC)

59. The Scientific Advisory Committee shall evolve the scientific and technical programmes of the Institute, review them periodically and shall take further course of action as deemed fit for furthering the scientific and technological research and other associated functions/activities of the Institute.

60. The Scientific Advisory Committee (SAC) of BPU shall have the following composition.

- | | |
|---|--------------------------|
| i. A renowned and distinguished Scientist:
SAC
(in the area of Bioprocessing) | Chairman, |
| ii. Representative from the DBT: | Member |
| iii. Chairman, BPU Technical Advisory Committee: | Member |
| iv. A Senior Scientist of BPU:
(nominated by the Governing Body of BPU) | Member |
| v. Executive Director, NABI, Mohali | Member
(ex-Officio) |
| vi.-xi. Six distinguished Scientists:
(nominated by the Governing Body of BPU) | Members |
| xii. CEO of BPU: | Convener
(ex-Officio) |

61. SAC should meet at least once a year.

62. The recommendations of the SAC would be submitted to the Governing Body for approval.

63. The tenure of the Committee shall ordinarily be 3 years, which can be extended or the committee may be reconstituted by the Governing Body after 3 years.

Technical Advisory Committee (TAC)

64. The Scientific Advisory Committee shall be serviced by a "Technical Advisory Committee" (TAC). The TAC would review-cum-advise on the scientific and technical programs of divisions/cells/work groups/work packages, design future plans for new areas/missions or programs and also provide guidance for scientific staff including hiring process for support of activity, supervise the experimental trials/validation studies along with devising and overseeing the synergy with other institutions

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being set up in the "Knowledge City" at Mohali viz. National Agri-Food Biotechnology Institute, Indian Institute of Science Education & Research, Institute of Nano Science & Technology, Biotech Park etc.

65. The Chairman TAC (a distinguished scientist/technologist) shall also be members of the Scientific Advisory Committee (SAC).

Business Advisory and Product Development Committee (BAPDC)

66. Given the translational goals of the BPU, a Business Advisory & Product Development Committee (BAPDC) will be established by the Governing Body to support product development and create policies and system for technology transfer, product commercialization, involve experts and consultants to strengthen the activity, facilitate the national and global partnerships for the initiative and manage the user charge based facility for industry and public institutions. The BAPDC will also negotiate early stage technology transfer from Institutions in India and abroad for further development.

67. The BAPDC shall have the following composition:

a. A renowned/distinguished technocrat: (in Bioprocessing area)	Chairman
b. Representative from the DBT:	Member
c. Three Representatives from Business Institutions: (Venture Capital)	Members
d. Executive Director, NABI, Mohali:	Member
e. Two experts from BioProcessing Industry:	Members
f. One IR Expert:	Member
g. One expert from Business Management Sciences:	Member
h. Chief Executive Officer, BPU:	Convener, (Ex-Officio)

68. Besides above, the Governing Body may constitute other committees and nominate members thereon as deemed fit for the smooth conduct of the Institute with respect to the routine business of the Institute and implementation of its objectives from time to time.

FUNDS OF THE INSTITUE

69. The funds of the Institute will consist of the following:

- i. Lump sum grants made by the Government of India
- ii. Salary, recurring, non-recurring and other grants made by the Government of India.
- iii. Project mode financial allocations, grant-in-aid or consultancy projects undertaken by the Institute from

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different funding agencies of central and state governments and other public sector organizations and establishments.

- iv. Project, consultancy, service etc. based finances resourced to industries, companies etc.
 - v. Partnership/collaborations with international organizations, networks, consortia etc. with objectives common or complementary to those of the Society/Institute.
 - vi. All money received by the Society/Institute by way of sales, grants, gifts, donations or other contributions.
70. All funds of the Institute shall be paid into the Institute's account with either a Government Treasury/ Sub Treasury or Reserve Bank of India, branches of the State Bank of India and its subsidiaries or in a scheduled/ nationalized bank and shall not be withdrawn except on cheques signed and countersigned by such officers as may be duly empowered on this behalf by the Governing Body. Till such time the BPU staff is recruited, the cheques would be signed by the Chief Executive Officer.
71. The income and property of the Society, however derived, shall be applied towards the promotion of the objectives thereof as set forth in this Memorandum of Association subject nevertheless in respect of the expenditure grants made by the Government of India to such limitations as the Government of India may from time to time impose. No portion of the income and property of the Society shall be paid or transferred directly or indirectly to any of the members through any means either by way of dividends, bonus, or otherwise howsoever by way of profit, to the persons who at any time are or have been members of the Society or to any of them or to any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or other person in return for any service rendered to the Society and payments in lieu of intellectual property as per guidelines framed by the Governing Body.

ACCOUNTS AND AUDIT

72. The accounts of the Society shall be normally audited annually by such person(s) who is/are Chartered Accountant(s), approved by the Governing Body or nominated by the Government.
73. The nature of audit to be applied should be based on the financial norms which take into account the intellectual component of research resulting into tangible and intangible benefits thereto.
74. The nature of audit to be applied and the detailed arrangements to be made in regard to the form of accounts and their maintenance and

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the presentation of the accounts for audit shall be prescribed by By-laws to be framed by the Governing Body and approved by the Government.

ANNUAL REPORT

75. The draft Annual Report of the Society/Institute shall be prepared by the Chief Executive Officer by such date as prescribed by the Governing Body. It shall, among other things, contain a brief account of the research and development work carried out.
76. The report along with the audited accounts and the auditor's report thereon shall be placed before the Governing Society for approval.
77. The Governing Body approved Annual Report of the Society/Institute would be submitted at every Annual General Meeting of the Society for information of the Society and the Government of India.

ALTERATION OF RULES AND REGULATIONS

78. The Rules of the Society/Institute may be altered at any time on the recommendation of the Governing Body of the Institute by a resolution passed by a majority of the members of the Society present at any meeting of the Society.
79. These alterations shall come into force when approved at a meeting by the Society which shall have been duly convened for the purpose.

ANNUAL LIST OF GOVERNING BODY

80. Once in every year, a list of members of the Governing Body of the Institute shall be filed with the Registrar of Societies as required under Section 4 of the Societies Registration Act, 1860 (XXI of 1860) as applicable to the State of Punjab.

INCOME AND PROPERTY

81. The income and property of the Society, however derived, shall be applied on towards the promotion of the objectives thereof as set forth in this Memorandum of Association and for meeting the administrative expenditure of the Society and Institute.
82. Notwithstanding the Rule 81, Government of India may impose limitations from time to time with respect to such expenditure from grants made by the Government of India.

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83. No portion of the income and property of the Society shall be paid or transferred directly or indirectly to any of the members through any means either by way of dividends, bonus, or otherwise howsoever by way of profit, to the persons who at any time are or have been members of the Society or to any of them or to any persons claiming through them or any of them.
84. It is provided that anything contained in Rule 83 shall prevent the payment in good faith of reasonable and proper remuneration and reimbursement to any member/invitee of the Society or other persons in return for any service rendered to the Society and/or Institute, travelling, halting and other similar expenses, payments in lieu of intellectual property etc. as per guidelines framed by the Governing Body,
85. Any of the arising funds, which may not be immediately required for research and other related objectives may be invested in appropriate/approved instruments/financial institutions of the Government of India.

LEGAL PROCEEDINGS

86. The Society may sue or be sued in the name of the President or Secretary as per the provisions laid down under Section 6 of the Societies Registration Act, 1860 (XXI of 1860) as applicable to the State of Punjab.
87. No suit or legal proceedings shall lie against the Government or the Institute or a Member of the Society or an officer/Staff of the Institute in respect of anything done or purported or intended to be done in pursuance of any clauses of the Memorandum of Association or the Rules or Bye-laws made there under.

AMENDMENT IN THE CONSTITUTION OF THE SOCIETY

88. Any kind of amendment to the Memorandum of Association, the Rules and Regulations or the name of the Society or the Institute or any proposal for the amendment in the Constitution of the Society shall be made as per Section 12 of the Societies Registration Act, 1860 (XXI of 1860) as applicable to the State of Punjab.
89. No amendments to the Memorandum of Association and Rules and Regulations shall be made which may prove to be repugnant to the provisions of Sections 2(15), 11, 12, 13 and other Sections of the Income Tax Act 1961, as amended from time to time, providing income tax exemptions to such scientific, literary and charitable societies. Further no such amendments shall be carried out without

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the prior approval of the competent Income Tax Authorities for the Income Tax Exemptions.

REVIEW AND INSPECTIONS

90. The functioning and progress of the Institute would be reviewed annually by the Society and guidelines would be provided accordingly with respect to policies as well as functions.
91. The Governing Body would also periodically review the progress of the Institute and may direct on improvements on research and development and management.
92. The Comptroller and Auditor General of India shall have the right to exercise its own audit of accounts of the Society/Institute.
93. Government of India may appoint person(s) to review the work and progress of the Society and Institute, if it may consider necessary, and give directions in respect of policies and programs.
94. Government of India shall have powers to examine the affairs of the Society/Institute and, thereon, give directives for resolving the difficulties/issues, if any. Such directives would be binding on the Society/Institute.

DISSOLUTION OR WINDING UP

95. Upon a resolution passed by a majority of the members of the Society, but not less than 2/3rd of the total members, the Society can determine that the Society shall be dissolved forthwith or on such date as may be agreed upon and confirmed by 2/3rd of the members present at a second special meeting.
96. The Society shall at the same meeting and at the time of passing a resolution dissolving the Society, determine the method to be followed for disposal and settlement of its properties and debts.
97. In the event of dissolution, the properties and funds of the Society that remain, after the satisfaction of all its debts and liability, shall not be paid to or distributed among the members of the Society or any of them but shall be given to some other Society with aims and objectives similar or allied to this Society provided that such other Society has been recognized by the Income Tax authorities under the provisions of Income Tax Act, 1961 and provided that such other Society shall be determined by the votes not less than 3/4th of the members present personally at the time of the dissolution or in default thereof by the Principal court of original civil jurisdiction of the district in which the registered office of the Society is then situated.

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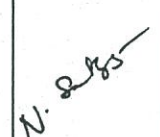
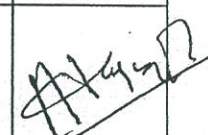
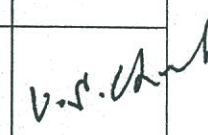
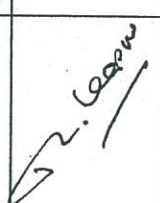

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APPLICABILITY OF THE SOCIETIES REGISTRATION ACT, 1860

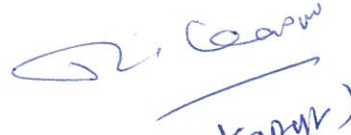
All provisions contained in the Societies Registration Act, 1860 (XXI of 1860), as applicable to State of Punjab, shall apply to this Society. We, the following members of the Governing Body certify that the Rules of the Society given above are correct.

Sr. No.	Name & Address	Age	Occupation	Sign
1	Dr. M. K. Bhan S/o Shri S. N. Bhan Secretary, Department of Biotechnology, Ministry of Science & Technology (Govt. of India), CGO Complex, Lodhi Road, New Delhi-110003	64 Years	Academician/ Scientist/ Administrator	
2	Smt. A. Mitra Financial Advisor, Department of Biotechnology, Ministry of Science & Technology (Govt. of India), CGO Complex, Lodhi Road, New Delhi-110003	51 Years	Administrator	
3	Dr. N. Sathyamurthy S/o Shri G. Narayanasami Director, Indian Institute of Science Education and Research, Knowledge City, Sector-81, Manauli Post Office, Mohali - 140306, Punjab	60 Years	Academician/ Scientist/ Administrator	
4	Dr. Akhilesh Tyagi S/o Shri Bhagwat Prasad Tyagi Director, National Institute of Plant Genome Research, Aruna Asaf Ali Marg, P.O. Box No. 10531, New Delhi-110067	56 Years	Academician/ Scientist/ Administrator	
5	Dr. V.S. Chauhan S/o Shri Ratan Singh Chauhan Director, International Centre for Genetic Engineering and Biotechnology, Aruna Asaf Ali Marg, New Delhi-110067	62 Years	Academician/ Scientist/ Administrator	
6	Dr. Rajesh Kapur S/o Shri Harendra Kapur Advisor, Department. of Biotechnology, Ministry of Science & Technology, (Govt. of India), CGO Complex, CGO Complex, Lodhi Road, New Delhi-110003	55 Years	Scientist	
7.	Shri Sreeshan Raghavan Joint Secretary, Department of Biotechnology, Ministry of Science & Technology (Govt. of India), CGO Complex, Lodhi Road, New Delhi-110003	56 Years	Administrator	


(R.S. Sangwan)


(N. Sathyamurthy)

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(Rajesh Kapur)

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Annexure- 'A'

(Proforma to be filled in by the Authorized person filing application for registration of Society/Trust)

Sr. No.	Contents	Remarks
1.	Name of the Society/Trust	The BioProcessing Unit Society (BPU Society)
2.	Complete Address of the place where Society/Trust is functioning	BioProcessing Unit, Knowledge City, Sector-81, S.A.S. Nagar, Manauli Post Office, Mohali-140306; (Office: c/o IISER, Knowledge City, Sector-81, S.A.S. Nagar, Manauli Post Office, Mohali-140306
3.	Brief note on the activities of the Society/Trust	Primary objective of the BioProcessing Unit (BPU) Society is to establish BPU and make it to function and operate as an autonomous institute under the Department of Biotechnology, (Government of India) to undertake research and development activities relevant and related to bioprocessing innovations, approaches, processes and technologies, their optimization and translation by setting up the necessary scientific, administrative, financial, legal and technical framework, and structuring the implementation mechanism, resource management and governance system. The Society through its institute (BioProcessing Unit, BPU) would carry out innovations, optimization, up-scaling and translation of knowledge, technologies and processes related to processing of biomass, agri-food, agri-produce etc. It would also catalyze improvement of bioprocessing and agri-food sector through training, technological interventions, value addition, cultivating and evaluating ideas and model(s) etc.
4.	Name and complete Address of Office Bearers/members of Governing Body of the Society	<u>Governing Body President:</u> Dr. M.K. Bhan Secretary Department of Biotechnology, Ministry of Science & Technology (Govt. of India), CGO Complex, Lodhi Road, New Delhi-110003

Ayender Angwa
(R.S. Sangwan)

N. Sathy
(N. Sathyamathy)

R. Gaur
(Rajesh Kapur)

		<p><u>Governing Body Member:</u></p> <p>Smt. A. Mitra Financial Advisor Department of Biotechnology, Ministry of Science & Technology (Govt. of India) CGO Complex, Lodhi Road, New Delhi- 110003</p> <p>Dr. N. Sathyamurthy Director Indian Institute of Science Education and Research, Knowledge City, S.A.S. Nagar, Sector-81, Manauli Post Office, Mohali- 140306, Punjab</p> <p>Dr. Akhilesh Tyagi Director National Institute of Plant Genome Research, Aruna Asif Ali Marg, New Delhi-110067</p> <p>Dr. V.S. Chauhan Director International Centre for Genetic Engineering & Biotechnology, Aruna Asaf Ali Marg, New Delhi-110067</p> <p>Dr. B. Sesikeran Director National Institute of Nutrition, Indian Council of Medical Research, Jamai-Osmania PO., Hyderabad- 500 604, Andhra Pradesh</p> <p>Dr. Rajesh Kapur Advisor Department of Biotechnology, Ministry of Science & Technology, (Govt. of India), CGO Complex, Lodhi Road, New Delhi-110003</p> <p><u>Governing Body Member-Secretary:</u></p> <p>Dr. Rajender S. Sangwan Chief Executive Officer BioProcessing Unit (BPU), Sector-81, Mohali-140306</p>
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Rajender Sangwan
(R.S. Sangwan)

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N. Sathyamurthy
(N. Sathyamurthy)

Rajesh Kapur
(Rajesh Kapur)

		Office: c/o IISER (IWD Building) Knowledge City, Sector-81, S.A.S. Nagar Mohali-140306, Punjab
5.	Whether the Office Bearers or members of Governing Body involved in any Criminal Cases, if so kindly furnish details of case	No
6.	Permanent Account Number (PAN) of the members/office bearers of the Society	PAN No. ACSPS1761J (Dr. R.S. Sangwan, Member Secretary, Governing Body, BioProcessing Unit Society & CEO, BPU)
7.	Details of initial investments i.e. details of tangible or intangible assets	Rs. 50,00000/- only (Rupees Fifty Lakhs only) as the amount in the account with the bank (State Bank of India, Branch- S.A.S. Nagar, Mohali, Punjab)

Rajender Sangwan
(R.S. Sangwan)

N. Sathyamurthy
(N. Sathyamurthy)

Rajender Sangwan
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4.	Name and complete Address of Office Bearers/members of Governing Body of the Society	<u>Governing Body President:</u> Dr. M.K. Bhan Secretary Department of Biotechnology, Ministry of Science & Technology (Govt. of India), CGO Complex, Lodhi Road, New Delhi-110003

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Rajender Singh
(R.S. Sangwan)

N. Sathya
(N. Sathya Murthy)

R. K. Kaur
(Rajesh Kaur)

Governing Body Member:

Smt. A. Mitra
Financial Advisor
Department of Biotechnology,
Ministry of Science & Technology (Govt. of
India) CGO Complex, Lodhi Road, New Delhi-
110003

Dr. N. Sathyamurthy
Director
Indian Institute of Science Education and
Research, Knowledge City, S.A.S. Nagar,
Sector-81, Manauli Post Office, Mohali-
140306, Punjab

Dr. Akhilesh Tyagi
Director
National Institute of Plant Genome Research,
Aruna Asif Ali Marg, New Delhi-110067

Dr. V.S. Chauhan
Director
International Centre for Genetic Engineering
& Biotechnology, Aruna Asaf Ali Marg,
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Dr. B. Sesikeran
Director
National Institute of Nutrition, Indian Council
of Medical Research, Jamai-Osmania PO.,
Hyderabad- 500 604,
Andhra Pradesh

Dr. Rajesh Kapur
Advisor
Department of Biotechnology,
Ministry of Science & Technology, (Govt. of
India), CGO Complex, Lodhi Road, New
Delhi-110003

Governing Body Member-Secretary:

Dr. Rajender S. Sangwan
Chief Executive Officer
BioProcessing Unit (BPU), Sector-81,
Mohali-140306

Rajender Sangwan
(R.S. Sangwan)

N. Sathyamurthy
(N. Sathyamurthy)

R. Kapur
(Rajesh Kapur)

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Rajender Sangwan
(R.S. Sangwan)

N. Satyis
(N. Satyamurthy)

Rajender Sangwan
Rajesh Kapur
(Rajesh Kapur)